

# MANDATORY DISCLOSURE AS PER ANNEXURE 18

## 1. Name of the Institution:

|          |  |
|----------|--|
| Name     | ARAVALI COMMERCE AND SCIENCE COLLEGE                   |
| Address  | Eklingpura, Jhamarkotda Road, Udaipur (Raj.)<br>313003 |
| Phone No | 6367582818   |
| Email    | aravali.cosc@gmail.com                                 |

## 2. Name and address of the Society/Company and the Trustees:

|           |   |
|-----------|---|
| Society   | Laxmi Education and Research Institute  |
| Address   | 5, Mahaveer Colony, Bedla Road, Udaipur |
| Phone No- | 9414164115                              |
| Email     | aravali.cosc@gmail.com                  |

## 3. Name and Address of the Principal

|         |                                    |
|---------|------------------------------------|
| Name    | DR. BINDU RATHORE                  |
| Address | 68, J.P NAGAR, H.M SEC -08 UDAIPUR |
| Email   | aravali.cosc@gmail.com             |
| Mobile  | 9414684138                         |

## 4. Name of the Affiliating University: MOHAN LAL SUKHADIA UNIVERSITY, UDAIPUR

## 5. Governance:

| S.No. | Name of Member   | Designation      | Mail-Id                           |
|-------|--|------------------|-----------------------------------|
| 1     | Mrs. Laxmi Khetan<br>Laxmi Education and<br>Research Institute, Udaipur      | President        | aravali.cosc@gmail.com            |
| 2     | Mr. Om Prakash Agrawal<br>Laxmi Education and<br>Research Institute, Udaipur | Vice President   | aravali.cosc@gmail.com            |
| 3     | Mr. Amit Agrawal<br>Laxmi Education and<br>Research Institute, Udaipur       | Secretary        | amit.agrawal@aravalieducation.org |
| 4     | Mr. N.L Khetan<br>Laxmi Education and<br>Research Institute, Udaipur         | Treasurer        | aravali.cosc@gmail.com            |
| 5     | Mrs. Sheetal Agrawal<br>Laxmi Education and<br>Research Institute, Udaipur   | Joint Secretary  | aravali.cosc@gmail.com            |
| 6     | Mrs. Rukmani Devi<br>Laxmi Education and<br>Research Institute, Udaipur      | Executive Member | aravali.cosc@gmail.com            |
| 7     | Mrs. Priyal Agrawal Laxmi<br>Education and Research<br>Institute, Udaipur    | Executive Member | aravali.cosc@gmail.com            |

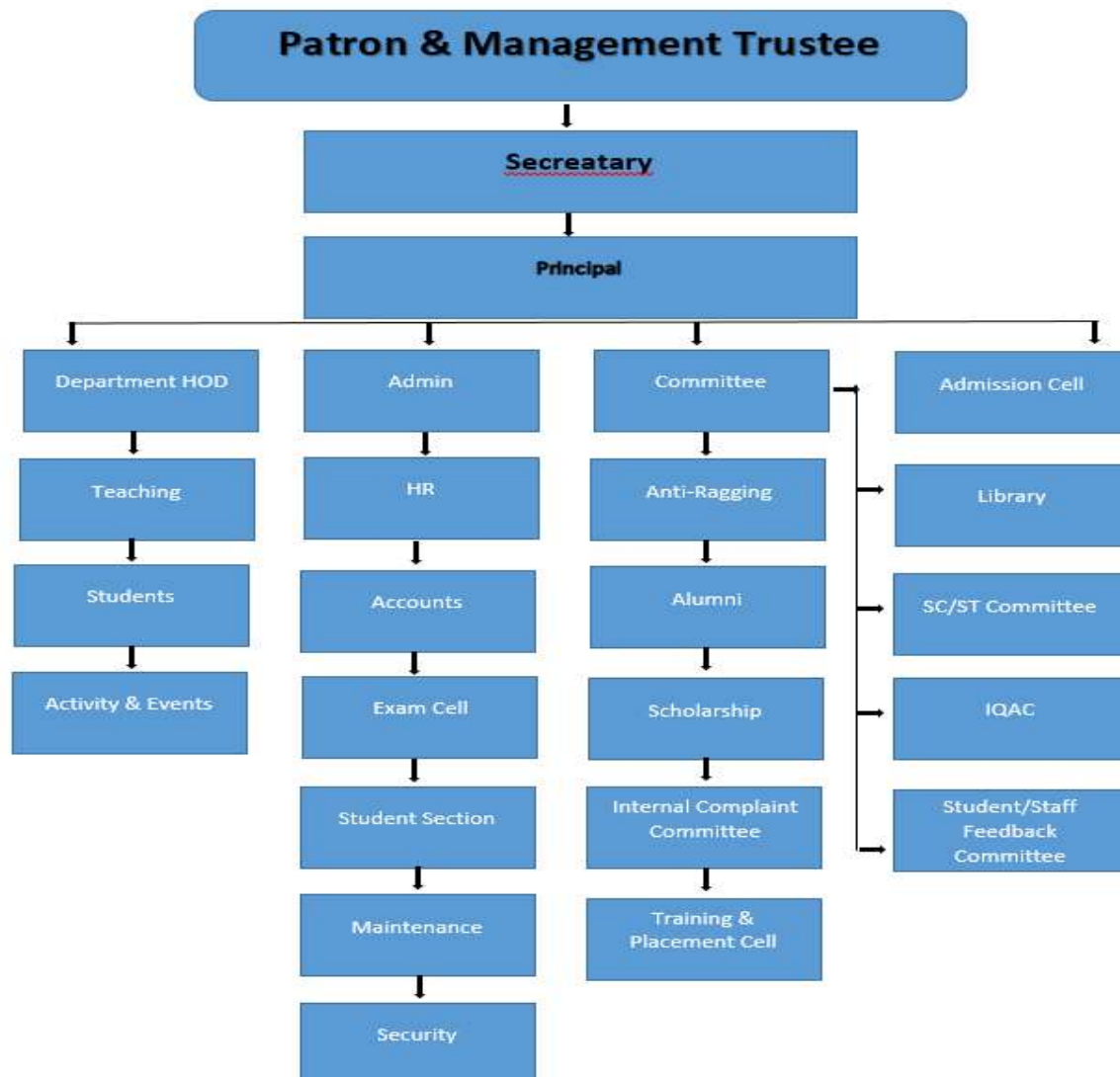
**Frequency of meetings:** 3 Meetings in a Year

Members of Academic Advisory Body

|           |                         |
|-----------|-------------------------|
| Chairman  | Secretary               |
| Secretary | Principal               |
| Convener  | Vice-Principal          |
| Members   | Hod-BCA                 |
| Invitee   | Office Coordinator (OC) |

Frequency of Meetings: Once in a Semester

**Organization Chart :**



- **Nature and Extent of involvement of Faculty and students in academic affairs/improvements:**  
Faculties (and students are involved in continuous improvement and upgradation of Academic Content and Teaching- Learning Methodologies
- **Mechanism/ Norms and Procedure for democratic/good Governance:**  
Communication of Information through Display in Notice Boards, Announcements In College Assembly, and Feedback taken from Students, and all stakeholders is used to ensure Democratic Governance oriented towards Academic and Personality Development.
- **Student Feedback on Institutional Governance/ Faculty performance:**  
Continuous Students' feed- back mechanism conducted in prescribed format on Semester basis. Faculty Performance feed- back also conducted in a prescribed format.
- **Grievance Redressal mechanism for Faculty, staff and students:**  
Mentors and Office personnel are available at all times for Grievance Redressal
- **Establishment of Anti Ragging Committee:**  
Anti-Ragging Committee & Squad is constituted in the College for the purpose of Prevention & prohibition or Ragging in the College & day to day monitoring of students' activities, with following members:

| Sr. No. | Name  | Committee Dept.         | E-mail ID              |
|---------|---|-------------------------|------------------------|
| 1       | Dr. Bindu Rathore, Principal                                    | Principal               | aravali.cosc@gmail.com |
| 2       | Mr. Hemant Kumawat  | Assistant Lecturer      | aravali.cosc@gmail.com |
| 3       | Ms. Kiran Nagda   | Assistant Lecturer      | aravali.cosc@gmail.com |
| 4       | Mrs. Khusboo Katlana  | Assistant Lecturer      | aravali.cosc@gmail.com |
| 5       | Mr. Ajay Kumar  | Assistant Lecturer      | aravali.cosc@gmail.com |
| 6       | Mrs. Sonu Soni  | Assistant Lecturer      | aravali.cosc@gmail.com |
| 7       | Mr. Omprakash Jajunda   | Admin Officer<br>Member | aravali.cosc@gmail.com |
| 13      | Mr. Divyansh Suthar<br>Aravali commerce and science college     | Representative Student  | aravali.cosc@gmail.com |
| 14      | Ms. Arpita Kunwar Jhala<br>Aravali commerce and science college | Representative Student  | aravali.cosc@gmail.com |

- Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University

| <b>Sr. No.</b> | <b>Name</b>                  | <b>Committee Designation</b> | <b>E-mail ID</b>       |
|----------------|------------------------------|------------------------------|------------------------|
| 1              | Dr. Bindu Rathore, Principal | Convenor                     | aravali.cosc@gmail.com |
| 2              | Mr. Hemant Kumawat           | Convenor                     | aravali.cosc@gmail.com |
| 3              | Ms. Kiran Nagda              | Convenor                     | aravali.cosc@gmail.com |
| 4              | Mrs. Khusboo Katlana         | Member                       | aravali.cosc@gmail.com |
| 5              | Mr. Ajay Kumar               | Member                       | aravali.cosc@gmail.com |

- Establishment of 24x7 women helpline number and a security system in the campus for providing safety to students and female faculty and non-teaching faculty: Yes

24x7 Help Line Number 9414156607

- Establishment of Internal Complaint Committee (ICC); Yes
- Establishment of Committee for SC/ST : Yes
- Internal Quality Assurance Cell : Yes

**Programmes:**

- Name of Programmes approved by AICTE: B.C.A.
- Name of the Programmes accredited by the AICTE: B.C.A.
- For each Programme the following details are to be given.

| <b>Name of the Programme</b> | <b>No. of Seats</b> | <b>Duration</b> | <b>Admission Body</b> | <b>Placement Facilities</b> | <b>3 Years Salary</b> | <b>CTC</b> |
|------------------------------|---------------------|-----------------|-----------------------|-----------------------------|-----------------------|------------|
| <b>B.C.A.</b>                | <b>40</b>           | <b>3 Year</b>   | <b>Direct</b>         | <b>Yes</b>                  | <b>Minimum Salary</b> | <b>2 L</b> |
|                              |                     |                 |                       |                             | <b>Average Salary</b> | <b>3 L</b> |
|                              |                     |                 |                       |                             | <b>Highest Salary</b> | <b>5 L</b> |

- **Faculty**

- **Permanent Faculty: 08**
- **Adjunct Faculty: 01**
- **Permanent Faculty: Student Ratio – 1:8**

| <b>S. No.</b>            | <b>Staff List</b>     | <b>Designation</b>    |
|--------------------------|-----------------------|-----------------------|
| 1                        | Dr. Bindu Rathore     | Principal             |
| <b>Department Of BCA</b> |                       |                       |
| 1                        | Mr. Hemant Kumawat    | Assistant Lecturer    |
| 2                        | Ms Kiran Nagda        | Assistant Lecturer    |
| 3                        | Mrs Khusboo Katlana   | Assistant Lecturer    |
| 4                        | Mr Ajay Kumar         | Assistant Lecturer    |
| 5                        | Mrs. Sonu Soni        | Assistant Lecturer    |
| <b>Library</b>           |                       |                       |
| 1                        | Mrs Renu Bhatnagar    | LIBRARIAN             |
| <b>Office</b>            |                       |                       |
| 1                        | Mr. Omprakash Jajunda | Office Administration |
| <b>Laboratory</b>        |                       |                       |
| 1                        | Mr. Rahul Kumar       | IT Executive          |

- **Profile of Principal/Faculty.**

| Name                | Designation                    | Specialisation         | Email Id               |
|---------------------|--------------------------------|------------------------|------------------------|
| Dr. Bindu Rathore   | Principal/ Associate Professor | Computer Science       | aravali.cosc@gmail.com |
| Mr. Hemant Kumawat  | Associate Professor            | Information Technology | aravali.cosc@gmail.com |
| Ms Kiran Nagda      | Associate Professor            | Information Technology | aravali.cosc@gmail.com |
| Mrs Khusboo Katlana | Assistant Professor            | Computer Science       | aravali.cosc@gmail.com |
| Mr Ajay Kumar       | Assistant Professor            | English                | aravali.cosc@gmail.com |
| Mrs Sonu Soni       | Assistant Professor            | Management             | aravali.cosc@gmail.com |

- **Fees**

- Details of fee, as approved by State Fee Committee, for the Institution: As per State council Norms.
- Time schedule for payment of fee for the entire programme :

|                      |                          |
|----------------------|--------------------------|
| <b>Odd Semester</b>  | <b>June/ July</b>        |
| <b>Even Semester</b> | <b>December/ January</b> |

- **Semester fees-** As-per State council Norms.
- Number of scholarship-offered by the Institution, Govt. Schemes for Scholarships.
- **Criteria for fee waivers/scholarship:** As per the merit and economical condition of the students.

- **Admission**

- Number of seats sanctioned with the year of approval.

| Stream        | Seats Sanctioned |
|---------------|------------------|
| <b>B.C.A.</b> | <b>40</b>        |

- **Number of students admitted under various categories each year in the last three years.**

| Year             | Stream        | Gen       | SC       | ST       | OBC       | Total     |
|------------------|---------------|-----------|----------|----------|-----------|-----------|
| <b>2023-2024</b> | <b>B.C.A.</b> | <b>16</b> | <b>7</b> | <b>5</b> | <b>14</b> | <b>42</b> |
| <b>2024-2025</b> | <b>B.C.A.</b> | <b>25</b> | <b>9</b> | <b>8</b> | <b>23</b> | <b>65</b> |
| <b>2025-2026</b> | <b>B.C.A.</b> | <b>28</b> | <b>8</b> | <b>3</b> | <b>29</b> | <b>68</b> |

• **Admission Procedure:**

- **Eligibility Criteria B.C.A.**

(10+2) in any stream (Arts, Commerce, Science, Others)

• **Criteria and Weightages for Admission: details have been provided in the website**

- The candidates must possess 10+2 in any subject from any recognized university.
- Graduation (10+2) in any subject with at least 45% marks in aggregate and non-creamy layer OBC / SBC candidates), without any approximation in the graduate examination.

• **Information of Infrastructure and Other Resources Available**

- **Number of Class Rooms and size of each: 10 numbers Class Room**
- **Number of Seminar hall and site of each; 1 number**
- **Number of Tutorial Rooms and size of each: 1 numbers Room**
- **Number 'of Computer Laboratories and size of each: 2 no, 60**
- **Central Examination facility, Number of rooms and capacity of each: Examinations are conducted in the class rooms and a separate room has been allocated as examination cell**
- **Barrier Free Built Environment for disabled and elderly persons: Available**
- **Fire and Safety Certificate: Available**
- **Hostel Facilities : Not Available**

• **Library**

| <b>Programme/<br/>Course</b> | <b>Number<br/>of Books</b> | <b>Number of E-<br/>Journals</b> | <b>Number of E-<br/>Journals</b> | <b>Library<br/>Management<br/>Software</b> | <b>Multimedia<br/>PC</b> |
|------------------------------|----------------------------|----------------------------------|----------------------------------|--|--------------------------|
| <b>B.C.A.</b>                | <b>6300</b>                | <b>1</b>                         | <b>DELNET</b>                    | <b>1</b>                                   | <b>10</b>                |

• **Laboratory and Workshop:**

- **List of Major Equipment/Facilities in each Laboratory/Workshop: Equipment's as per syllabus**
- **List of Experimental Setup in each Laboratory/Workshop : All Experimental Setup as per syllabus**

• **Computing Facilities.**

- **Internet Bandwidth: 300 MBPS.**
- **Total Number of Computer: 30**
- **Configuration of System: 15-2400 CPU 2 3.10GHz 16GB – 512 GB**
- **Total number of systems connected by LAN: 30**
- **Total number of system connected by WAN: Nil**
- **Major software package available: 10**
- **Special purpose facilities available. (Conduct of online Meetings/Webinars/Workshops, etc.) : Yes in online mode (Theory & Practical) : Yes**
- **Facilities for conduct of classes/ courses in online mode (Theory & Practical): Yes**
- **Innovation Cell : Yes**
- **Social. Media Cell: Yes**

• **Departments: List of facilities available:**

- **Games and Sports Facilities:**

**Indoor Sports facilities**



**Outdoor Sports facilities**

